

**ASSIGNMENT AND AUTHORIZATION**  
**FOR CHECK-OFF OF AGENCY SHOP FEE**

TO: Catholic High School Association

DATE: \_\_\_\_\_

I hereby assign to the Lay Faculty Association of the Archdiocesan High Schools of New York from any wages earned or to be earned by me as your employee, the sum of **\$15.50** from every paycheck as my agency shop fee in said Association, or such amount as may be in affect, from time to time, during the effective period of this assignment and authorization, and due from me to the Association. I authorize and direct you to deduct such amounts from my paycheck in accordance with such arrangements as may be agreed to between the Employer and the Association, and to remit the same to the above Association.

I hereby wave all right and claim for said monies so deducted and terminated in accordance with this authorization and relieve any employer of any liability thereof.

This assignment and authorization maybe revoked only at the times and in the manner hereinafter provided. I may revoke this assignment as of any anniversary date hereof, by written notice of such revocation signed by me and received by the Employer and the Union by registered mail, return receipt requested, not more than twenty (20) days and not less than ten (10) days before any such anniversary date.

Please be advised of the following:

Dues or assessments due to the Lay Faculty Association are not tax deductible as charitable contributions for federal income tax purposes; however, they qualify as miscellaneous itemized de-ductions, and may be tax deductible in limited circumstances, subject to various restrictions imposed by Internal Revenue Code.

Signature of Employee \_\_\_\_\_

School where Employed \_\_\_\_\_

Employee's Name (Printed) \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone Number (\_\_\_\_\_) \_\_\_\_\_